

# Clan Crawford Association Board of Directors Meeting

## February 20, 2010

Attended: Mary (Midwest US), Bob (Secretary), Terry (Southern US Region), Fred (Tres.), Kevan (Pres.), Raymond (VP), Adam (Mountain US Alt.), Ted Vives (Mountain Dir.), Don (Western Canada), Gerry (Eastern Canada), Brian (Chair of Board), Joanne (VP), invited guest Rob (Australia).

Meeting called to order by Brian, Chair of Board, [2/20/10 12:57:03 PM] with 13 present. Don had to retire after a few minutes to attend an Olympic event. Quorum established of 11 members of the Board present.

### Agenda:

- Certification of results of ExComm election - Bob
- Secretary's report - Bob
- Treasurer's report - Fred
- Discussion of ideas for a Foundation - Kevan/Brian/Joanne
- Charter research - Kevan
  - Funding for purchase of Charter Registers - Kevan
- 2nd book project - Joanne
- Newsletter (Editorial Board) - Joanne
  - New Editorial Board
  - Notes by each Bd Member for Newsletter

### Report on Ex. Com election - Bob (from chat)

From: "Bob Crawford" <[robert@clancrawford.org](mailto:robert@clancrawford.org)>  
Date: December 29, 2009 10:57:24 AM PST  
To: <[robert@clancrawford.org](mailto:robert@clancrawford.org)>  
Subject: Election of Executive Members

Clan Crawford Association Members

As per the By-laws of the Association, a majority vote of the Board of Directors has elected the following as the Executive of the Clan Crawford Association.

- President - Kevan Crawford
- Vice-President - Joanne Crawford
- Vice-President - Raymond Crawford
- Secretary - Bob Crawford

Treasurer - Fred Crawford  
Chairman - Brian Crawford

Yours  
Bob Crawford  
Secretary, Clan Crawford Association  
robert@clancrawford.org

**Membership** - Bob. (from chat)

Membership Report  
Clan Crawford Association  
Feb. 20, 2010

Membership numbers are as of Feb 17, 2010.

Total roster membership: 256

Membership in arrears

o From 2009: 67

o Earlier: 55

Reminders have been sent out to those in arrears. There has been some response in the last few days.

Some of the members who have been in arrears for a long time have been blocked from accessing the member's area. So far there have been no complaints.

Fees in UK£ were adjusted a while ago to account for the change in exchange rates.

Bob reported on the difficulties in keeping people renewing.

Brian - Are we at a plateau or are there signs of new interest?

Bob - some signs of new interest, though pretty slow.

Fred - questions re renewals. Sounds like we don't know why we aren't receiving renewals. Is there a way we can ask?

Adam - asked how done. Asked to have expiration notices.

Bob - Sends out reminders. Very manual system. Bob sends them out periodically. Rarely gets back feedback why not renewing. New members in 2009 from last quarter 18; one so far this year (Feb.). For a while behind, so get clumped up. It's been slow but keeps going.

Mary suggested contacting regional directors to have them follow up with renewals. Mary said she would be willing to do that for her area.

Bob offered to send names of members according to region.

Bob - last note. Adjusted fee rate due to differential between US \$ and Br lb.

**Treasurer.** Report below from Fred's e-mail. Plus 2 files.

I am sending these two reports with the following narrative so that you have time to determine how to get it to all the board members on line before meeting. In the past, I have not been able to get the reports in a very legible format without a lot of time consuming moving and pasting. So I decided to cut off the books today and get them to you in hopes that all can see our status.

I think the only explanations that are needed are as follows:

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On the Income/Expense Report.

INCOME:

Uncategorized - Monies received that does not come under a specific budget category.

Royalty Payments - Monies received from "The House of Crawford" book sales.

Note: The Frugal Corner advised that we will receive approximately \$210 in royalties from the sale of Crawford tartan kilts and Crawford tartan accessories. As of last week, 18 kilts had been purchased along with scarves, fly's etc., since the program was started.

EXPENSES:

Uncategorized - Monies set aside in budget to cover expenses that do not come under a specific category.

Special Fee's Expenses - Monies used for the purchase of the registers for the abbey's of Kelso, Dryburgh, Melrose and St. Andrews.

On the Account Balances Report:

PayPal - Pounds Sterling - This figures represents the value of our PayPal BPS account as of today's date. We have 826.43 BPS in the PayPal Account.

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Clan Crawford 2010 Income/Expense Report2 - 2010

1/1/2010 through 12/31/2010 Using 2010 Budget (in U.S. Dollars)

2/13/2010

Category Description	1/1/2010 Actual	- Budget	12/31/2010 Difference
<b>INCOME</b>			
Uncategorized	0.00	20.00	-20.00
Gift Received	0.00	50.00	-50.00
Interest Inc	0.31	20.00	-19.69
<b>Membership Fees</b>			
Family Memberships	0.00	385.00	-385.00
Individual Memberships	50.00	1,375.00	-1,325.00
Life Memberships	0.00	500.00	-500.00
Senior Memberships	20.00	150.00	-130.00
Youth Memberships	0.00	60.00	-60.00
<b>TOTAL Membership Fees</b>	<b>70.00</b>	<b>2,470.00</b>	<b>-2,400.00</b>
Royalty Payments	63.18	200.00	-136.82
<b>TOTAL INCOME</b>	<b>133.49</b>	<b>2,760.00</b>	<b>-2,626.51</b>
<b>EXPENSES</b>			
Uncategorized	0.00	237.00	237.00
Ads	0.00	150.00	150.00
Armiger Search	0.00	200.00	200.00
Dues and Subscriptions	0.00	175.00	175.00
Licenses and Permits	0.00	50.00	50.00
Misc	0.00	300.00	300.00
PayPal Fees	0.27	98.00	97.73
Postage and Delivery	0.00	150.00	150.00
Printing and Reproduction	0.00	150.00	150.00
Special Fee's Expense	200.00	300.00	100.00
Special Grants	0.00	600.00	600.00
Supplies, Bus	0.00	250.00	250.00
Y-DNA Program	0.00	100.00	100.00
<b>TOTAL EXPENSES</b>	<b>200.27</b>	<b>2,760.00</b>	<b>2,559.73</b>
<b>OVERALL TOTAL</b>	<b>-66.78</b>	<b>0.00</b>	<b>-66.78</b>

Account Balances - As of 2/13/2010

As of 2/13/2010 (in U.S. Dollars)

2/13/2010

Account	2/13/2010 Balance
<b>Bank Accounts</b>	
Checking at Bank of America - Californi	454.42
Royalty Account	283.49
Savings at Bank of America - California	3,769.40
Special Account	33.00
Special Funds	33.00
<b>TOTAL Bank Accounts</b>	<b>4,573.31</b>
<b>Cash Accounts</b>	
PayPal - Pounds Sterling	1,455.82
PayPal - US Dollars	243.61
<b>TOTAL Cash Accounts</b>	<b>1,699.43</b>
<b>OVERALL TOTAL</b>	<b>6,272.74</b>

Totals:

Checking account has \$ 454; Royalties account (from House of Crawford sales) has \$283; Saving's account has \$3769. Two accounts that are not using each with \$23. PayPal Br sterling account has £826.43. PayPal \$ account has \$243.61. Total \$6272.74.

Questions:

Mary - asked about the two accounts not being used.

Fred - When organized Clan Crawford Association we established 5 accounts in Bank of America. Had to put money in each of them to hold.

Kevan: Suggested Fred give reasons for that. One of them was for a merchant supply. What was other for? If we had an income from say credit card sales we would dump it into that. Opened them because offered them for free.

Joanne asked for clarification of two reports.

Fred explained on for income expense for 2010. Middle column is budget for 2010. Other amounts in accounts.

Bob asked what special fee expense of \$200 was for.

Mary also wanted to know what for.

Kevan indicated for Abbey charter register purchases, to be addressed in later agenda item.

Joanne asked Fred if receive regularly royalties report form Create Space.

Fred confirmed that he was receiving them.

Adam - Do we have ending balance for 2009? How was budget formulated.

Fred responded that have been using same budget for last 3-4 years. Doesn't have 2009; can have available later. Expenses are running about \$3000/year.

## **Foundation**

Kevan explained purpose of foundation. Why different from Association, which serves membership. Almost exclusively from dues. Some donations and royalties. Association for purpose of serving members. Considering need for purposes of liability.

Kevan's report (sent out previously) as immediately below:

### **Non-profit Foundation**

A **foundation** is a legal categorization of nonprofit organizations. Foundations may also and

often have charitable purposes. This type of nonprofit organization may either donate funds and support to other organizations, or provide the sole source of funding for their own charitable activities.

### **Description**

One of the characteristics of the legal entities existing under the status of "Foundations", is a wide diversity of structures and purposes. Nevertheless, there are some common structural elements that are the first observed under legal scrutiny or classification.

- Legal requirements followed for establishment
- Purpose of the foundation
- Economic activity
- Supervision and management provisions
- Accountability and Auditing provisions
- Provisions for the amendment of the statutes or articles of incorporation
- Provisions for the dissolution of the entity
- Tax status of corporate and private donors
- Tax status of the foundation

Some of the above must be, in most jurisdictions, expressed in the document of establishment. Others may be provided by the supervising authority at each particular jurisdiction.

### **Foundations in Civil Law**

The term "foundation," in general, is used to describe a distinct legal entity.

Foundations as legal structures (legal entities) and/or legal persons (legal personality), may have a diversity of forms and may follow diverse regulations depending on the jurisdiction where they are created.

In some jurisdictions, a foundation may acquire its legal personality when it is entered in a public registry, while in other countries a foundation may acquire legal personality by the mere action of creation through a required document. Unlike a company, foundations have no shareholders, though they may have a board, an assembly and voting members. A foundation may hold assets in its own name for the purposes set out in its constitutive documents, and its administration and operation are carried out in accordance with its statutes or articles of association rather than fiduciary principles. The foundation has a distinct patrimony independent of its founder.

Foundations are often set up for charitable purposes, family patrimony and collective purposes.

### **Specific to the United States**

In the United States, many philanthropic and charitable organizations are considered to be foundations. However, the Internal Revenue Code distinguishes between private foundations (usually funded by an individual, family, or corporation) and public charities (community foundations or other nonprofit groups that raise money from the general public). Private foundations have more restrictions and fewer tax benefits than public charities.

### **Types**

In the United States, "foundation" has no special legal status (unlike "incorporated"), so an

organization may have the word "foundation" in its name and not be a charitable foundation of any sort. The distinction between charitable organizations and non-profit organizations elaborates on this point.

The Internal Revenue Code defines many kinds of non-profit organizations which do not pay income tax. However, only charitable organizations can receive tax-deductible contributions and avoid paying property and sales tax. For instance, a donor would receive a tax deduction for money given to a local soup kitchen if the organization was classified as a 501(c)(3) organization, but not for giving money to the National Basketball Association, even though the NBA is a non-profit association.[1] Neither a public charity nor a foundation can pay for or participate in partisan political activity, unless they surrender tax-exempt status including voiding the deductibility of any tax deductions for donors after the surrender or revocation date. Tax-exempt charitable organizations fall into two categories: public charities and private foundations. A community foundation is a public charity. The US Tax Code in 26 USCA 509 governs private foundations. Meanwhile 26 USCA 501(c)(3) governs public charities.

### **Community Foundation**

Community foundations are instruments of civil society designed to pool donations into a coordinated investment and grant-making facility dedicated primarily to the social improvement of a given place. In other words, a community foundation is like a public foundation. This type of foundation requires community representation in the governing board and grants made to improve the community. Often there will be a city that has a community foundation where the governing board comprises many leaders of the business, religious, and local interests. Such grants that the community foundation would then make would have to benefit the people of that city. For an example see the Cleveland Foundation.

Express public involvement and oversight in community foundations allow their classification as public charities rather than private foundations.[2]

### **Legal Requirements**

The Tax Reform Act of 1969 defined the fundamental social contract offered to private foundations. In exchange for exemption from paying most taxes and for limited tax benefits being offered to donors, a private foundation must (a) pay out at least 5% of the value of its endowment each year, none of which may be to the private benefit of any individual; (b) not own or operate significant for-profit businesses; (c) file detailed public annual reports and conduct annual audits in the same manner as a for-profit corporation; (d) meet a suite of additional accounting requirements unique to nonprofits.

Administrative and operating expenses count towards the 5% requirement; they range from trivial at small unstaffed foundations, to more than half a percent of the endowment value at larger staffed ones. Congressional proposals to exclude those costs from the payout requirement typically receive much attention during boom periods when foundation endowments are earning investment returns much greater than 5% (such as the late 1990s); the idea typically fades when foundation endowments are shrinking in a down market (such as 2001-2003).

## **Potential projects - Joanne**

Idea we have association is based on membership. Certain types of projects go beyond our mandate as a membership based association. Refer to list below:

Crawford surname Y-DNA project - finance additional testing by providing reductions for those that can't afford.

Funding for more extensive research on history of name and line, incl. Charter research, than current efforts.

Locate Wallace bio by John Blair at Vatican

Support for restoration and preservation of Crawford estates

Buy back Crawford property such as Auchenames if and when it came on the market

Care taking of Auchenames and/or other properties

Joanne - Supplements initiatives for the preservation of our heritage. This is the justification. There are many more ideas, so idea came up that we might need something that goes beyond an association.

Kevan - Clan Association incorporation in US. Looked for reasons to create a foundation. This is where the majority of the income would come for. Might be easier to handle larger income apart from member dues in a parallel organization with the association. Looking for greater expertise that can handle it. Need to handle greater tax waiver. Notes above are a few ideas had on incorporation. Could do it in Utah, as a special type of corporation for foundations, or could do where we find greater expertise to manage it.

Brian - I just put up a few paragraphs from section of IRS code that grants exceptions for certain organizations. As long as fall into one of the specified categories as a non-profit, we chose the educational nature of the org. vs. religious, community, scientific. Any incorporation with any name can be tax exempt under US federal tax law. What we propose might be one of those. For instance if bought property would not recommend mixing two together, but for most other activities, do not need to separate entity. Would be able to carry out under current association. The issue of separate organizations for liability reasons might be issue if any given activity raises specific issues. Separation of fund might also -- like some donors or members don't want fund donated to some of activities. Together more efficient. Need to determine what we want to do. Can change as long as we keep it within the bounds of educational or scientific activity.

## **Issues related to having a Foundation - Brian (as posted on chat)**

501(c)(3) exemptions apply to corporations, and any community chest, fund, or foundation, organized and operated exclusively for religious, charitable, scientific, testing for public safety, literary, educational purposes, to foster national or international amateur sports competition, promote the arts, or for the prevention of cruelty to children or animals.[7][8]



Another provision, 26 U.S.C. § 170, provides a deduction, for federal income tax purposes, for some donors who make charitable contributions to most types of 501(c)(3) organizations, among others. Regulations specify which such deductions must be verifiable in order to be allowed (e.g., receipts for donations over \$250). Due to the tax deductions associated with donations, loss of 501(c)(3) status can be highly challenging to a charity's continued operation, as many foundations and corporate matching programs will not grant funds to a charity without such status, and individual donors often will not consider making a donation to such a charity due to the unavailability of the deduction.

Testing for public safety is described under section 509(a)(4) of the code which makes the organization a public charity and not a private foundation,[9] but contributions to 509(a)(4) organizations are not deductible by the donor for federal income, estate, or gift tax purposes.

The two exempt classifications of 501(c)(3) organizations are as follows:[10]

A public charity, identified by the Internal Revenue Service (IRS) as "not a private foundation," normally receives a substantial part of its income, directly or indirectly, from the general public or from the government. The public support must be fairly broad, not limited to a few individuals or families. Public charities are defined in the Internal Revenue Code under sections 509(a)(1) through 509(a)(4).

A private foundation, sometimes called a non-operating foundation, receives most of its income from investments and endowments. This income is used to make grants to other organizations, rather than being dispersed directly for charitable activities. Private foundations are defined in the Internal Revenue Code under section 509(a) as 501(c)(3) organizations which do not qualify as public charities.

Kevan - Is this an action item?

Joanne - No, except if we want a committee to study the issue further.

Brian - We can form an ad hoc committee to further explore whether to include new activities within association or whether it might be better to establish a separate organization.

Ted - Volunteered to help out on committee.

Kevan - Get together with Brian and decide how want to approach it and if want others on committee.

Raymond - Purposes of Foundation. Members might feel threatened if see activities they do not agree with. If don't establish a separate organization, at least need separate accounts. Would prefer a separate foundation or a seprate account.

Mary agreed with Raymond.

### **Charter registries**

Kevan - over Christmas time had opportunity to obtain electronic copies of abbey registers. for some \$20 a piece. Placed in archive accessible to members. Contact those in regions to invite to access them. Very interesting. Medieval charters dating from about 1150 to 1550. Will use for research, including genealogical research. Exec Com approved. Policy for expenditures - less than \$100 don't need approval, but over \$200 do. Have to get approval from a larger group.

Joanne - Abbey charters and royal charters provide basic information on early Crawford lineages. Royal charters very expensive \$150 each. There is one for each king, thus would be very expensive to acquire all. Looking for alternative access. Commented on complexities of translation, such as some are quite easily understood due to "Latinglish" nature of language. Georgina has done translations for public records in England. We are going to ask her to help out on this.

### **Second Crawford Book - Joanne**

Several -- 5 or 6 - articles some of us are working on could be included in a new volume for this coming year. Invited others to contribute on research. Request that start with newsletter article. Intent to have a volume on cadets. Also more complete volume on DNA results. this is an item of information.

### **Newsletter - Joanne**

New editorial board. Getting more people involved added Georgina, Tracy and Dave Anderson. Tracy taken on getting biographical notes from Board members plus a picture. Get back to Tracy with own info.

Mary - I did not receive the letter.

Joanne - I'll double check to make sure you do.

Brian - this exhausts official agenda. Asked for further items would like to discuss.

Mary - Midwest district is large. Majority of members are in Texas. Concerned with having adequate rep.

Kevan suggested Camilla.

Joanne said that Tom has expressing interest in helping.

Mary - would like to increase representation at more games. This would increase membership.

Joanne - Many board members participate actively, but some don't. Some regions have a lot of member, others few. We may need to look at ways to integrate more people meaningfully. May want to look at this and reconsider our structure. this is a broader issue that may need revisiting at some point.

Mary expressed concern that members might loose interest when we don't have participation at games.

Adam - Lack of clarity in how to move forward. Wants to explore more options.

Kevan - have tent committee to provide support with ideas.

Questions:

Mary -- when I started out, I flew by the seat of my pants. Most of my development came from talking to other clans.

Kevan - That is how I did mine. Reminded there is a section in the member area that supports tents with suggestions and templates for materials.

Mary - Might be a good idea to have a mentor for those starting out.

Kevan gave his own experience.

Request for tent support:

Adam - Personal touch makes a big difference.

Joanne - When we are e-mailed we respond to requests for help and information.

Adam -- Someone that can give one one-on-one experience would be a big help.

Kevan - Mentioned association we've established with Clan Wallace to assist each other at the games and to have information in tent about other if one or the other is not able to set up a tent.

Mary - I haven't seen a clan Wallace tent in midwest.

Adam - I got started with Clan Wallace, but next year they weren't there.

Joanne - Underlined importance of signing people up and sending lists back to Bob and I.

Adam - Requested list of Crawfords for his area.

Kevan - Several families are members. Bob can send addresses.

Mary - Can we set up on web-site to access roster?

Kevan - Work with Bob to access the on-line roster of members. Note: need to keep private and be responsible in using.

Joanne - Suggested setting up access on mail site.

Bob - Will send each director a current list of members according to region. currently does cc each regional director in on e-mails to new members.

Ted - That would be helpful. Attended games in Dallas and ? There were no Crawford tents.

Kevan - There are several members in the Mountain Region. Ron, our piper. and wife is a drum major. Contact via High Desert Pipes.

Kevan - The contact info is on the website.

Adam - I would like contact info for Idaho Crawfords.

Joanne - Suggested setting info up on mail site to access easily. [We will be setting this up.]

Kevan - Members by region can be accessed. Site address given to board members present at meeting.

### **Introductions**

Kevan introduced everyone, including welcoming Rob Crawford from Australia who we invited to sit in on the Board meeting so he could get a feeling for what we do.

Fred - final note on tents. Started with bare materials. Constantly redesigning. With regard to tent set ups, each current tent owner could provide a listing of their tent set-up, with pictures. This could be used to develop an inventory of items that should and/or could be incorporated in a new tent set-up. We could probably do this through the newsletter. It should also include costs. This could be beneficial on many levels, showing new ideas, sharing and helping to develop new ideas.

Mary - Suggesting need more complete info like what tent is best, costs, etc.

Fred said he'd add that to info that will prepare regarding.

Mary indicated she would be willing to help mentor people.

Mary and Adam have been added to tent committee. This committee should work on supporting the set up of new tents in areas where are not being done yet. Joanne suggested greater need for coordination.

Fred - responsibilities are great for directors. Suggested in beginning to divide up among others in different areas of region.

Mary said she would contact those in Texas to see what can be done to increase support there. Said she goes to games most weekends but can't get to all.

Joanne indicated that is a problem for all regions. We need to include others. in planning and participation.

Raymond - has two CDs useful if doing research in Scotland. From Scottish Genealogical Society. When someone dies, they had to provide record of business or estate. Covers from 1544 to 1859. Don't allow copies be made of the info, but willing to look up info if anybody wants to find out about ancestor during that time. Provides useful info. Covers later period than abbey registers, so good complement. Helpful for Auchenames research. Large families after .. Hd some name, some didn't. When checked one family, all were down there. One of family had expanded from 8 to 12. Give date which is quite useful. 3rd or 4th son heir to father, meant that elder died before father's death.

Kevan - expressed interest in bifurcation between Crosbie and Auchenames.

**Board meeting adjourned** - Brian formally closed meeting at 1:32 PM PST. Thanked everyone for participating and their input.

#### **Post-meeting informal communications & discussion:**

Ted Vives (US Mountain Region) who is a composer has dedicated a concert titled "Kilmartin Glen - A Sculpture in Stones" to Clan Crawford Association. There is an electronic realization on website ( <http://www.survivesmusic.net>). Joanne will be putting a note in the Newsletter about it. Kevan will also place a notice on the web-site.

Ted - Castle Crawford in Lanarkshire. Castle Farm is very deteriorated. Has it been abandoned? Raymond thinks owner is in England and thus under care of a manager.

Ted - is that one of the things under consideration under foundation idea.

Raymond - just sort of thing an foundation could support.

Joanne - ....

Kevan - there is a Crawford foundation in Sweden. Spelling of name different. Funds scientific research.

Joanne -and community projects.

Kevan - we have many contacts in Sweden. Have e-mail addresses.

Joanne - Crafoord Foundation in Sweden. Web-site is <http://www.crafoord.se/eng/>

Mary - brick house behind castle? Would it include other buildings?

Joanne - Might, but depends on what situation is. We don't know right now. Suggested further justification for foundation is greater collaboration with government agencies in Scotland that are involved with preservation of Scottish castles, etc.

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Further questions about Foundation idea led to mentioning the Crafoord family association in Sweden is a close group. Maintained connections and have yearly reunions. It was suggested that resources might also be John P Crafoord and Joar Crafoord . Carl Crafoord. Carl is current president of Crafoord Family Society in Sweden. Kevan explained effort to get them to join Clan Crawford Association. Have communicated regarding, but they have not pressed on with it. Considerable communication with John due to contributions to Newsletter and collaboration to publish his latest book in English on Create Space as part of our series.

Kevan welcomed Rob. He asked him about Holly Crawford, the Australian snowboarder currently in Vancouver for the Olympics. Joanne will write a note for the newsletter about her. It turns out that it never snows in Sydney.

Terry informed us about the Crawford org. associated with the Sweetbriar College. Crawford org. in VA. 6 years ago re. Crawford at Sweetbriar College, Linchburg, VA. Purchased Crawford Planation Home. Was to be used for Crawford documents. Article about it on web-site. Lineage back to Jamestown, David Crawford. Prominent figure in founding of VA. Web-site is <http://www.tusculum.sbc.edu/Heritage.shtml>

After most others left, Bob, Kevan and I talked about setting up access to the Clan Crawford mail web list of members and the general mailing list. Joanne is to set this up and get the information to the Board members. We now have the capability to provide each board member a [clancrawford.org](http://clancrawford.org) e-mail address. If anybody wants one, they should request it from Kevan.