

**ANNUAL CCA BOARD MEETING
FEBRUARY 12, 2011**

Brian called the meeting to order at 8 PM GMT/UTC. A quorum of 14 was present consisting of Robin & Georgina, Kevan, Raymond, Bob, Fred, Brian, Mary, Peter, David Cummings, Ted Vives & Paula, Terry C, Terry Pea, Adam, Bruce, Gerry, and Joanne. Chip, Derek, and Abre sent their regrets. There were five visitors. Simon and Don were absent.

AGENDA FOR BOARD MEETING

1. Greetings and introductions – Brian
 - a. Welcome to Board
 - b. Introduction of Director for Australia and New Zealand – Peter Crawford
 - c. Check-in by attendees to establish quorum for meeting
 - d. Agenda posting
2. President's Report - Kevan
 - a. Changes to domain service & their implications
 - b. Lyon Court expenses for Association Arms – Motto £1344 – minus 200
 - c. Selection of Clan motto
 - d. Responsibilities of Directors for Members in their Regions including access to Membership Directory
 - e. Regional Websites – for support setting up, contact Ralf Smart (general_ly@hotmail.com)
 - f. Change in official name to “House of Crawford International Association” for discussion
3. Report on November meeting of Council of Armigerous clans & Families - Robin
4. Update on Auchenames line genealogy research – Raymond
 - a. Discussion of priorities in criteria for chief
 - b. Approve expenses for Dutch Research (€ 900)
- c. Authorize ExComm to disburse up to amount approved
5. Secretary's Report
 - a. Update on Membership – Bob
 - b. Suggestions changes to newsletter
6. Treasurer's report - Fred
 - a. Account balances
 - b. 2010 Finance Report
 - c. Charitable contributions – opinion on conveners claim as a charitable donation on income tax expenses related to registering for games and putting up tents?
7. Organization - Joanne
 - a. Proposals for modifications to regions
 - (1) Immediately add 2nd Alternate member for regions needing additional support (Pacific & Midwest Regions)
 - (2) Possible Restructuring of Regions
 - (a) Create a US South Central Region with TX, OK, AR, LA, MS, AL
 - (b) Canada - Consolidate into single region due to very few members
 - (c) Where to include Latin American Crawfords (in Chile and Columbia). Add to Canada Region. Change name to “Canada & Latin America”
 - (d) Australia & New Zealand (incl. Asia [India]) Might we want to call it “Austral-Asia?”
 - (e) Create a California region separate from Pacific.
 - b. Robin's inclusion in ExComm as Rep to Council of Armigerous Clans and Families - Board approval requested
 - c. Co-Coordinator for conveners – point of information
 - (1) Organize reports on Games for Newsletter
 - (2) Make sure sign-in sheets are turned in
 - (3) Recruiting & mentoring of new conveners
 - (4) Support for veteran conveners

- d. Committee Chairs - Joanne
- 8. Volunteers for projects – Joanne
 - a. Membership Committee
 - (1) Increase membership (website sign-ups, clan tents, Highlander, Google)
 - (2) Support Secretary
 - b. Laurus transcription – Raymond
 - c. Abbey charter translations – Kevan
 - d. Genealogical postings to archive – Joanne
 - e. Research – Coord library & archive research in Scotland and No. Ireland - Joanne
- 9. Honorary membership in CCA for Bruce Crawford, MSP – Joanne
- 10. Board member Bios for Newsletter - from those who have not sent them in (Simon, Garry, Abre, Terry C., Chip) & cont with Alternates. Send to Tracy Crawford (trcraw4d@verizon.net) - Joanne
- 11. Photos of Directors & ExComm for website – Joanne [End of post]

Peter, the new Director from the Australia was introduced. Robin and Georgina were welcomed.

There were difficulties with hearing speakers due to the large number of participants on the conference call. Bruce requested everyone MUTE their microphone. After that audio interventions were more clearly audible.

President's Report

Brian asked Kevan to give the President's report. Kevan Crawford indicated that we had 14 Board members present plus several guests, and we had overloaded the system. First, the change in the association internet-service is what is the major contributor to the disruption of the sound. The service was downgraded from Business class to Residential on Friday of last week. It has reduced the bandwidth by one half and made the sound choppy. Also, the IP address is dynamic, so it changes every so often. I will try to keep the web site pointed to the correct location, but there may be short periods of interrupted service. The last time I ran the web server on residential it went as long as 18 months between IP address changes. So, the major inconvenience is the shortage of bandwidth we are experiencing at the moment. If you have suggestions I am willing to consider them. Business class costs \$93/month, and I think that is outrageously overpriced. Residential is running \$25/month right now on a 12-month promotional plan. After a year it jumps up to \$27/month. Then it will jump to \$57/month, which I think is also overpriced, but I guess I'll have to live with it. I am paying for the service right now.

Mary asked if business class could be ordered for just one month - i.e. the month that we schedule a conference call. Kevan picked up on suggestions that CCA could pay part of the broadband. Ted suggested that the Association should budget this if possible. Joanne suggested considering alternatives, including CCA paying for a portion of the service. Kevan agreed and asked Joanne to put the topic on the forum for comments from the Board members & others. Fred suggested we pay fees for the month we hold annual meeting. Fred's suggestion would be to have CCA pay for the fees needed to cover the months that we hold meetings over skype. Adam moves that we allocate funds from the association to cover the difference between residential class and business class for Internet service. Ted seconds.

Bruce described how to use the audio more effectively now that most had muted their sound. Joanne said she would post the reports, which the BofD already had had sent to them previous to the meeting. Nevertheless she will post each report on the chat as we go, which should save some time.

Joanne is of the opinion that this is something the ExComm can decide since expenses up to 500 can be allocated by the ExComm. It should not be over that amount for a year since we would not be paying for the full amount. We can reimburse Kevan for the part that is used. Brian says that he believes that the issue can be discussed on the forum and then the ExComm can approve quarterly. Mary asks if there are other options than skype. Fred says that we are getting too many motions/moves to make any movement? He thinks that this issue should be resolved by the EXCOMM. Bruce suggests that we look into Google voice. Ted suggests iVisit.

Matriculation of Association Arms

Kevan reported that the Lyon Court expenses for Association Arms would be a total of £1344. £200 has already been paid at the time of submission of the petition. The Lyon Court has not contacted us yet about our petition. We have suggested a design. Lyon Court said we were docketed for discussion of design. Raymond will contact the Lyon Court and ask about progress on the matriculation. Mary proposed we vote now to allocate the funds for such. Ted so moved. Joanne seconded. Vote unanimously approved by board.

Brian requested we move on since we are way behind, and indicated this topic should be moved to the forum to await further discussion by membership.

Clan motto

Kevan indicated that we should choose a motto for the Association. We reviewed the historical House of Crawford mottos. Raymond remarked that the Crawfordjohn motto is “God Shaw the Right.” Ted asked if there were suggestions for the motto that we are supposed to be choosing from. Kevan mentions Dalmagregan motto “Tutum Te Robore Reddam.” Joanne explained that there are two main Crawford mottos, one Crawfordjohn and the other Dalmagregan. The Dalmagregan motto is “In my strength you’ll find safety.” We can consider either of those or develop another for the Association. It was suggested (not sure who?) that we have a competition and inform others through the newsletter and/or a post on the forum.

Development of Regional Website

Kevan reported that we have discussed support to regional directors, including access to members for their regions. Suggested we use the forum for suggestions and questions regarding. Encourage everyone to region to set up their own webpage. Post activities for region among other things. MN, England, Utah, Pacific Coast, NM, SE. Have several regional pages up so far. Other can contact Ralf Smart for help.

Mary asks if we have to go through Ralf for websites. Fred says that Minnesota does not have a website unless someone put one up other than him. Mary remarks that she has been having problems getting her (Midwest) site updated and was wondering if there were other options. Mary says that she has tried to contact Ralf several times, but has had no response from him. Fred affirms that he has not heard back from him either. Joanne clarifies that Ralf has moved and had a change in jobs. But his situation has stabilized, and he should be available. She indicated that she would contact him and get back to those interested in setting up websites.

Change of name to “The House of Crawford”

Registered as Clan Crawford Doing Business As, thus can also do business now as “House of Crawford. Decided to go this way when dealing with the Lyon Court. More appropriate for a clan without a chief is “House.” Once there is a chief, then the Clan Crawford will have some meaning and some legal standing. Kevan will come up with modified header for website to include The House of Crawford. Any suggestions or discussion regarding, including for design can be posted on the forum or e-mail a member of the ExComm.

Report from Sir Robert on the last meeting of the Council of Armigerous Clans and Families held Nov. 21st, 2010

Robin’s statement:

I am sorry not to have submitted this report before. The meeting was not large (about 15 people), and I felt that – whereas the Council of Clan Chiefs was described as a lunch club, this Council was rather like a lunch club without the lunch! This was in the sense that the Council seems to be looking for a purpose.

As can be seen from the website, they are establishing a Clan Recognition Committee, which will consist of 3 experts who (for a fee) will advise members on their problems. The other facts that came to light are

- 1) The Lord Lyon does not appoint Chiefs: they have to be chosen by Clan members. The election procedure must be seen to be 'fair' rather than democratic. The Lord Lyon does however have the right to award undifferenced arms.
- 2) Members of the Council do not themselves have to be armigerous, as long as they are appointed official representatives of a Clan society. A certain minimum number of members are necessary for any group (e.g. I can't claim to be chieftain of the Craufurds of East Grove!).
- 3) The Lord Lyon works on a case-by-case basis without general rules, so he cannot be committed in advance.
- 4) James Strachan has been appointed Commissioner for North America.
- 5) A 'Homecoming' gathering is likely to be held in 2014, the 700th anniversary of the Battle of Bannockburn.

In conclusion, this Council is looking for something to achieve, and is not certain of its aims in any detail. It has very little money, and is surviving on a donation of £100, plus the balance (we hope) of our donations on the day of £12 per head for a very modest sandwich lunch. They hope to open a bank account in the near future. [End of report]

Brian thanks Robin and asks for questions. Raymond states that Robin has dropped off line. He thinks his report is self-explanatory. The council meeting was disappointing.

Joanne says that she thinks that the most important point of Robin's report is that the Clan is who chooses the chief, not the Lyon Court. Raymond indicated that the clan chooses but the Lyon Court then approves their choice. No further comments from board members. Kevan paraphrases that members of the clan do not need to be armigerous, so members of the board can have input into the decisions. The chief would need to claim to represent a representative group with a minimum number of members. Raymond said that there should not be any problems with Crawfords since there are so many of us.

Brian prompts us to move on to item 4, line research, by Raymond.

Where do we look for our next Chief?

A brief recap: The Crawfords of Auchenames are generally acknowledged as our Chiefly line, although there is no official acknowledgement of that. The last Laird of Auchenames, Hugh Ronald George Craufurd (HRG) died in Canada in 1942, leaving no living descendants. There are four branches of Auchenames to be considered. One, the line of the Baronets of Kilbirnie, is represented by the 9th and present baronet, Sir Robert Craufurd. As this line is the most junior of the four, Sir Robert has kindly said that he would defer to a representer of one of the more senior lines, when and if one is found, but that if those lines have all failed, then he would be willing to be considered for the Chiefship. The other lines present different problems :

HRG's nearest relatives:

We have recently made contact with the family that descends from HRG's sister, Katherine Yseult Stewart, *nee* Craufurd. It is a large family with many living members. None bear the surname Craufurd, all having gone through one or even two generations in the female line. This is the same for the Houison Craufurds of Craufurdland. An informal response for the Court of Lord Lyon is that they would recognize a Chief from a collateral branch going through the female line, for "two or possibly three generations, depending on the circumstances". Previous discussions among ourselves, have suggested that some at least of us would want the Chief to have Crawford Y-DNA – to be a Crawford through the male line. If that is what we decide then we can rule out this branch as candidates for the Chiefship. If not, then we have to consider whether the heir male of this branch would want to change his name to Craufurd (a necessary requirement) to be accepted as Chief, and whether the Clan would so accept him. When we discussed this at our ExComm meeting we decided not to consider this line as potential Chiefs.

If this line is not accepted, then logically the next candidates are:

The Rotterdam Craufurds:

We have eliminated all the collateral branches of Auchenames back to the family of James Craufurd (1711-1766) a merchant in Rotterdam who had 12 children, including 6 sons. One son returned to Scotland but the others stayed in Rotterdam. So far we cannot find any record that any of them married or had children. To pursue this further we will need help from a Dutch genealogist, and they don't come cheap. Roelof Vennik, a very experienced distinguished and able researcher, who has already been involved on a voluntary basis and who lives in Rotterdam charges 450 euros a day. Other quotes are not much less. Like all research, there is no guarantee of results. However, a negative result – that is that he can say positively that there are no descendants of this family – would move us on to the next rung up the ladder. Do we want to spend that sort of money on this research? If we find a living representer, do we want a Dutchman as Chief? At our ExComm meeting we agreed that we had no problem in finding that the best candidate for the Chiefship would be someone who was not resident in Scotland. I have found a way of advertising our search in the Netherlands without incurring any significant expense, and have sent in an advertisement. I am also enquiring about advertising in South Africa.

If the answer is no, then the third option is to look at:

The Craufurds of Newfield:

These are the descendants of Auchenames who are entirely in the male line. That is because Archibald Craufurd, Laird of Auchenames, by an entail of 1695, passed the title and estates to his daughter Jean on condition that her husband took the name and arms of Craufurd of Auchenames. She married Patrick Craufurd of Drumsoy, so the surname was no problem, and after them the descent was in the male line.

The line of the heir-male came to Colonel Robert Craufurd of Newfield who died in 1843. Our previous attempts to find a living representer came unstuck because of a false link in the chain. Now we have made contact with the real descendants of Colonel Robert, and so far we have not heard of a male representer, and I think it is unlikely that we will find one. The living representer is Mrs. Judy Hogan, nee Craufurd, now living in South-west London. She has no children so it seems that she is the last of the line. It remains possible that there are collateral branches who are Craufurds and we are still looking for them. We can continue researching this line without any significant cost foreseeable at present. If we find a male representer, do we mention the question of the Chiefship at this stage, before we have exhausted the possibility of a more senior representer from the Rotterdam line or earlier up that line back to Patrick and Jean Craufurd? [End of report]

Joanne suggested that Raymond summarize, though his full report is posted and the Board had it several days before the meeting. Sir Robert is available from a junior line. HRG female relatives are too far removed. Sir Robert and Judy Hogan (nee Craufurd) of Newfield are both short-term solutions as they are elderly and have no successors. Rotterdam is the best bet. Raymond is trying advertisements, which are much cheaper first, including in South Africa.

Ted states that he thinks that Sir Robert seems to be the most readily available choice for chief, and he seems agreeable. He says that that HRG's sister's line seems a bit convoluted. On the Rotterdam Craufurds - How many days (2?) are we talking about for the research? This seems rather pricey and not enough time to really do the research needed. Also, with the importance of the male lineage, this may get us nowhere. However, I also think we should follow up with Col. Robert's line and see where that leads.

Fred is of the opinion that if Raymond has found a inexpensive way to get the info from the Netherlands, should we delay approving further funding until that plays out? Mary asks if going with a short-term chief would be ok until we need to revisit the issue later.

Raymond Craufurd recommends that we defer budgeting for Rotterdam until results from the preliminary investigation be completed. He said he anticipated continuing with the advertisements for at least 2 or 3 months

Raymond thinks a short-term chief will buy us time if we were under pressure from the Lyon Court, there is no pressure at present.

Joanne says that she had thought that if we have the funds approved by the Board, then the ExComm could allocate them when they were needed without further action needed from the Board. She suggests that we could add an addendum that we won't use them until the other activity is finalized.

This item was not voted on. Will be held for future consideration by the Board.

Brian asks for the Secretary's report, the next item on the agenda.

Secretary's Membership Report

Membership roster currently shows membership at 285. However, there are approximately 187 of these in serious arrears. These are people whose memberships expired in 2010 or earlier. I have changed the above people's status in our roster to "Suspended" and blocked them from access to the member's area. Interestingly enough, none of them have complained. It would appear that they do not access the member's area or have no need for belonging to the Association.

I have compiled lists by regions of those who have not renewed since 2009 (approx. 110) and have sent them to the appropriate Regional Directors. It would help if they would contact these people and encourage them to re-join or find out reasons for them declining to do so. This will help us work on retaining members. Copies of all of the reports have gone to the Executive. I will be sending a note to each of the more recent expired members (2010) asking them the same.

Since the members do not keep track of their membership expiry dates; each month I have been sending reminder emails to those whose membership has expired or will expire the previous month, the current month and the next month. Fred & I do get some responses but the numbers don't match the number of emails that I send. (e.g. I sent out 20 reminders the other day and we received 7 renewals)

The Association needs to develop techniques to encourage people to retain their membership year to year. I know that often people will join an organization for a year just to see what the organization has to offer. Somehow we need to make them want to stay.

Regular fresh material on the website will help. Maybe more, shorter newsletters would help. More current reports on upcoming or just recently past Games might help. Many organizations are using Blogs to get news out to people. If we had one and members would sign up for email notification or RSS feeds, we could provide information that way rather than a large detailed newsletter. [End of report]

Bob says not much to say beyond report. Good membership, and we are having some new coming in. Big problem is rejection, getting people to continue after first year. Sends out renewal notices monthly, but does not get as many back as many as would like. People in England are the only ones who renew regularly. Asks for suggestion on how to get people to stay with us. Suggests regional contact with members.

Joanne said this measure was important. It was suggested that Regional Directors be cc'd on renewal notices so they can follow up. Adam says that at one point there had been discussion of making the website more restricted in terms of content to try to offer an "incentive" for being a member rather than having the all information available to everyone regardless of membership. Mary said she had not received reports for her regions. Ted said that he had not received anything for Mountain region, either. Fred said he thought that regional contact was very necessary to find out what is going on. Joanne said that it sounds like we need improvement in information to regional directors and have it on a more regular basis.

Bob reported that e-mails were sent to all Regional Directors in the last few days. He suggested that they check their spam-filter as there was an attachment. Let him know & he will re-send. Mary asked for it to be resent to her. Ted requested the same. Fred told Mary to let him know the Minnesota members, and he would contact them for her.

Bob indicated that many of the members did not appear to access the member's area or seem to have no need for belonging to the Association.

Brian suggested automatic renewal of annual dues, where the charge is made annually unless we are instructed differently. Adam, Mary, Bob, Raymond, Terry P, and Ted approved the idea.

Difficulties regarding its implementation were discussed. Fred and Kevan indicated they would follow up and see if it were possible.

Kevan would probably have to work this through PayPal to see if they can support it. Kevan said that he had not seen the option to auto bill on PayPal, but that didn't mean that it hadn't been added in the past year. Adam thought all new renewals could be setup to request an annual re-renewal. Bob said he would still have to be involved to issue a new card. Mary suggested a note could be in the newsletter regarding the change and then an email could go out also. Adam said he was not sure how to set it up, but he has paid for services before that were pre-set for auto renewal.

Fred indicated that if it would go thru PayPal, everything would remain the same...as funds received he would let Bob know. Fred said he would check on it within the next couple of weeks. Adam thought it might also be something that the payee has to approve of through PayPal. Mary reiterated her suggestion to put a note in the next newsletter (Feb.) Bob stated that it would be interesting to see the reaction to this.

Joanne states that Bob had also made two suggestions regarding website and newsletter. She will be adding a post on the forum requesting ideas on them. She indicated that both Kevan and her liked to hear what people were thinking and what suggestions they may had regarding. Joanne commented on the suggestion by Bob that Newsletter go out monthly, that she'd be happy to have that happen if we could get a co-editor willing to take on the added task. Mary indicated that she liked the idea and that a monthly issue was a good option if we can pull it off.

Brian moved us on to the next item on the agenda .

Treasurer's Report

Account Balances - As of 11/12/2010:2
As of 11/12/2010 (in U.S. Dollars)

12/2010

Account	11/12/2010 Balance
Bank Accounts	
Checking at Bank of America - Californi	584.42
Royalty Account	409.72
Savings at Bank of America - California	4,862.10
Special Account	33.00
TOTAL Bank Accounts	5,889.24
Cash Accounts	
PayPal - Pounds Sterling	1,407.32
PayPal - US Dollars	236.50
TOTAL Cash Accounts	1,643.82
OVERALL TOTAL	7,533.06

Clan Crawford 2010 Income/Expense Report 2 - 2011

1/1/2010 through 12/31/2010 Using 2010 Budget (in U.S. Dollars)

Category Description	Actual	Budget	12/31/2010 Difference
INCOME			
Uncategorized	0.00	20.00	-20.00
Gift Received	10.00	50.00	-40.00
Interest Inc	3.36	20.00	-16.64
Membership Fees			
Family Memberships	442.50	385.00	57.50
Individual Memberships	1,357.88	1,375.00	-17.12
Life Memberships	0.00	500.00	-500.00
Senior Memberships	212.90	150.00	62.90
Youth Memberships	0.00	60.00	-60.00
TOTAL Membership Fees	<u>2,013.28</u>	<u>2,470.00</u>	<u>-456.72</u>
1 Other Inc	25.00	0.00	25.00
Royalty Payments	409.41	200.00	209.41
TOTAL INCOME	<u>2,461.05</u>	<u>2,760.00</u>	<u>-298.95</u>
EXPENSES			
Uncategorized	0.00	237.00	237.00
Ads	175.00	150.00	-25.00
Armiger Search	354.06	200.00	-154.06
Dues and Subscriptions	25.00	175.00	150.00
Licenses and Permits	10.00	50.00	40.00
Misc	0.00	300.00	300.00
PayPal Fees	78.79	98.00	19.21
Postage and Delivery	0.00	150.00	150.00
Printing and Reproduction	0.00	150.00	150.00
Special Fee's Expense	300.00	300.00	0.00
Special Grants	200.00	600.00	400.00
Supplies, Bus	32.00	100.00	68.00
TOTAL EXPENSES	<u>1,174.85</u>	<u>2,760.00</u>	<u>1,585.15</u>
OVERALL TOTAL	<u>1,286.20</u>	<u>0.00</u>	<u>1,286.20</u>

Note:

1. This entry is return of overpayment for Ad in Highlander magazine
2. This entry is fee's to Tanner Richie Publishing

Note: Entries in "red" under Income represent funds that were budgeted but not used.

Note: Entries in "red" under Expenses represent funds that went over the budget forecast.

[End of report]

Fred says: "As you can see the financial status of CCA is good." Our balance is \$7,500. There was some joking in good fun about how we should spend it. Kevan expressed satisfaction in having a good balance. Some would be needed planned expenses, as well as providing substantial amount of savings. The report covers this last year. Not all expenses are in, but account balances are all accurate, as of the 27 of January 2011. The financial report by the Treasurer was approved unanimously.

Fred expressed concern about how we would transfer funds from dollars to Pounds. There was a discussion on how to transfer funds to Euros and British Pounds for any of the expenses the Association will have in Scotland as well as the Netherlands.

Charitable Contributions

Some of the conveners had inquired as to whether they could deduct Games expenses on their IRS report. Fred also reported on this issue after consultation with a tax expert. The question asked is can Clan Crawford exhibitors claim any costs expended in travel, entry fee's and/or other expenses related to setting up a Clan Crawford tent at a festival or related type events?

Clan Crawford Association is registered with the U.S. Federal Government as a 501c3, a not for profit educational entity. Those who join Clan Crawford do not receive any tax relief for any of the above-mentioned expenses. Although you are paying dues to Clan Crawford, the tax benefits of being a 501c3 does not umbrella over to the membership. Members who set up tents, and incur any associated costs in doing so, are not able to deduct those expenditures from their personal taxes. Those costs do not appear to fit within the scope of the IRS. Any such claim as a deduction would be disallowed.

Even those who receive a \$200 grant from Clan Crawford, does not constitute a connection to Clan Crawford for any tax reason, but only to use the grant for the purchase of items needed to build up their own Clan Crawford exhibit for their own use.

For any further clarification you can request IRS Publication 526 for the definition of a charitable contribution. [End of report]

Joanne suggested everybody should consult with their own tax consultant, because some expenses such as travel could be deducted. Someone indicated that one could deduct a certain amount for contributions to charity without specifying which one (limit, I think, is \$500). Fred reminded us that tax consultant can be consulted and we can use their advice, but they can be right or not, and the IRS doesn't make a distinction. Mary said that clans she had talked to did use that deduction. She said she would look into that further.

Peter said he was a Tax Accountant in Australia. He thought that CCA would need to be Registered Charity here before people can claim tax deductions. Adam asked if those of us who set up tents could register independently as "small business" and then write off expenses. Bob said that we are not talking about compensating Directors for expenses incurred rather than allowing a tax deduction. Peter asked if these expenses could be treated as Donations by the Directors. Bob said that in his genealogical organization, Directors are compensated for expenses when doing genealogical business. Funds are not treated as income to the person. Peter thought we could, through CCA. Ted said that most of what we do is volunteer our time with regard to tents. He didn't see how the CCA benefits financially (as far as it being a donation) from our work at events. It's kind of nebulous. Bruce said that WE WOULD HAVE TO SET UP AN ACCOUNT FOR CLAN TENTS AND THEN THOSE SETTING UP THE TENTS COULD DONATE TO IT AND THEN LATER BE REIMBURSED. Bob thought this would still leave the person out of pocket. Mary clarified that we were talking about monetary expenses, like travel, registration fees, travel, supplies, etc. She said that taxes need to be filed before a system to cover such expenses could be set up. She affirmed that some of us would like those deductions for this years filing! Ted asked if CCA benefited specifically (financially) from our travel expenses, fair entry fees. Again, it is kind of a nebulous benefit. Bob said that unless you get it in writing, they forget what they told you, at least in Canada.

Bob suggested we look into becoming a charitable organization. Kevan said difficult to register as a charity in 50 states and some any countries around the world. Joanne suggested maybe could go through the Foundation, but currently had no knowledge about the possibility at this moment in time. Right now don't have an incorporated Foundation.

Kevan also pointed out that the way most of us recover expenses is through sale of t-shirts and other items. For him deductions wouldn't make a significant difference. Mary indicated that deductions would be significant for her. She said she had spent \$1600 traveling to different events (including hotel, food, gas, registration, etc.). Bob said the tax benefits would only be only for the business of our association. It does not umbrella over our membership.

Kevan asked if setting up tents is business of the association. Fred responded that only if we budget and cover the expenses of setting up the tents. Fred pointed out that expenses of registering for a 501(c)3 would have to be taken into account.

Kevan indicated for those who spend that amount, to get it covered would be to pay Association 1600 and then we'd pay you back that amount. This would satisfy the law. Peter thought that it would work. Fred asked if that would be considered income. Kevan says it would be income for the Association because it would also be outgoing. Suggested we should keep it is not a separate fund earmarked for tent registrations, etc. The general membership probably would be fine with that. Doesn't think it would require approval by membership. Joanne suggested need a plan drawn up regarding. Kevan asked Fred to do so. Brian suggested it could be considered a donation. That is what would make it legal as a deduction. Peter said he would be happy to help draw up a plan for that. Joanne thought that there must be a simpler way to do that. Fred reminded us that those we might have help us develop such plan are very busy right now. Kevan suggested it be assigned to someone new since it would take considerable amount of time to develop. Can get quite involved. Fred said he'd start to look into this.

Brian moved us on to Joanne's presentation.

PROPOSALS FOR ACTION

Organizational issues to be discussed and approved by the Board of Directors

Modifications to the Regional Structure of the Association Board

Point #7 on the agenda for the Board meeting on Feb. 12th addresses what we consider some needed restructuring of the regions according to issues related to size and facilitating attention to the region. The proposed changes, as proposed in the agenda, are the following:

- a. Proposals for modifications to regions
 - (1) Immediately add 2nd Alternate member for regions needing additional support (Pacific & Midwest Regions)
 - (2) Proposed Restructuring of Regions
 - (a) Create a US South Central Region with TX, OK, AR, LA, MS, AL
 - (b) Canada - Consolidate into single region due to so few members & add Latin America
 - (c) Australia & New Zealand (incl. Asia [India, Tahiti]) renamed "Austral-Asia"
 - (d) Separate out California from Pacific Region to form a new region

A second attachment presents the current regions and proposed changes with their corresponding numbers for membership and individuals on the e-mailing list. Please look this over and come prepared for discussion of the issue. Basically I have prepared some suggested changes based on what seem to me common sense considerations, but I do not think of them as definitive, but requiring discussion by the Board, with adjustments according to various perspectives.

Regional Numbers

	<u>Members</u>	<u>Non-member Contact List</u>
Total	220	1113
<u>Current Region sizes</u>		
Africa	2	4
Australia/ New Zealand	9	25
England	11	36
Ireland	1	6

Canada West	4	10
Canada East	13	34
Scotland	12 (6 Cont Eur.)	63
US Midwest Region	41	150
US Mountain Region	29	72
US Pacific Region	71	256
US Southeast Region	57	150
US Northeast Region	30	91
<u>Proposed Regional Restructuring</u>		
<i>England & Ireland Region</i>	12	42
<i>Austral-Asia Region</i>	9	25
<i>Canada Region</i>	17	44
<i>US South Central Region</i>	28	66
Texas	15	43
Oklahoma	1	7
Louisiana	1	1
Arkansas	7	3
Mississippi	2	5
Alabama	2	7
<i>US Southeast</i>	45	144
North Carolina	8	
South Carolina	11	
Florida	10	
Virginia	2	
Tennessee	6	
Georgia	6	
Kentucky	1	
West Virginia	0	
Washington, DC	1	
<i>US Midwest Region</i>	22	98 Alt. Rev
North Dakota		
South Dakota		
Nebraska		
Iowa		
Kansas		
Missouri		
Wisconsin		
Minnesota		
Wisconsin		
Illinois		
<i>Pacific Region</i>	10	52
Oregon		
Washington		
Alaska		
Hawaii		
<i>California Region</i>	35	203

Discussion followed: Mary indicated that Iowa was left out of list of Midwest Region. It was added. Joanne said that Ralf had responded liking the idea. Terry said he had responded that he was in agreement with the idea, too. Bruce asked what the numbers next to the regions represented. It was explained that the first row of numbers were the members from that state and region, and that the second row represented those on the contact lists for some states and the regions. Terry Pea thinks BC and Idaho could fall into the NW, idea that will be taken into consideration. Adam said that Idaho is currently considered in the

Mountain Region, but conversely I know that one of the games I attend and set up a tent at is in Baker City Oregon (moving to LaGrande Oregon this year). Mary said she agreed with Joanne's suggested changes. Ted also added his support. Tracy has agreed to be the alternate for Northern California. Mary had previously nominated Steve as the additional alternate for the Midwest. She also thinks that MS and AL should remain with the South East Region. Texas in itself is huge. Joanne explained they were included because they were not covered by the Southeast region. Most activity was further to the north due to Terry C and Ralf being in the Carolinas. Bob agreed that Canada is a small region. If talking about travel distance 3600 miles across the country. Asked how much travel we expect of directors. Mary reminded us that that was reason for alternates. Bob asked what do we expect of directors. To have regional rep who doe has contact with members of that region is much to expect. Joanne pointed out that in the US we have the games. Otherwise we communicate by e-mail. Bob said he had had no contact with other members in Canada.

Sir Robert's inclusion in the ExComm as Crawford Rep to the Council of Armigerous Clans and Families.

Board approval was requested to approve adding Robin to the ExComm as our Representative on the Council of Scottish Armigerous Clans and Families. He would be our permanent representative on this council, which is carrying much of the weight for armigerous clans attempting to gain recognition of a clan chief. Currently this position is not covered by the by-laws thus we thought it a good idea to have the Board's approval for that. Raymond would serve as alternate to support him. Robin's addition to the ExComm would facilitate coordination to keep us abreast and active in the effort to establish our petition for a chief of Crawfords.

Joanne so moved. Kevan seconded motion. Raymond indicated that he was in favor. At present Raymond is Robin's Depute, and we may rope in Julian if we are both unable to go. Board voted unanimously to approve.

Co-Coordinator(s) for conveners

The ExComm would like to appoint a deacon or perhaps a couple of them for the purpose off facilitating the coordination and support of conveners in their efforts to set up Crawford tents at Scottish Games. Suggestions and/or applications are welcome. The functions of the individual or individuals would include the following:

- (1) Recruit & mentor new conveners
- (2) Support veteran conveners
- (3) Make sure sign-in sheets are turned in to Bob and Joanne
- (4) Coordinate the submission and organization of reports on Games for the Newsletter.

Several mentioned that we already have a tent committee. Joanne clarified that that was for the purpose of allocating grants to new conveners, not to coordinate conveners. Job description needed. Joanne offered to write something up for newsletter. There is a tent committee, but that is to approve grants for new conveners. Board members in general thought it was a good idea.

Kevan asked Peter if they had games in Australia. Joanne clarified that they did not have the custom of setting up clan tents.

Volunteers for projects

a. Establish an active Membership Committee that works towards extending acquaintance among Crawfords of our Association and our initiatives on behalf of Crawfords. Its function would include:

- (1) Increase membership (website sign-ups, clan tents, Highlander, Damfangled Family tree, Google)
- (2) Support Secretary

b-e. Encourage volunteers to assist on various projects currently under way. Chair is listed in parentheses after project. They include transcription of George Crawford's *Laurus Crawfordiana* (Raymond), translations of Crawford references in abbey charters (Kevan) – needs volunteers who know Latin--, posting of genealogical charts (Joanne & Nyla), coordination of Crawford research in Scotland,

Northern Ireland and the European continent (Joanne currently, but this is a big task that could use co-coordinators). Forgot to mention Y-DNA project which Bruce, Cory and Nyla have joined Kevan and Joanne on the committee.

Board approved support for projects, to be implemented by ExComm, including a membership committee. Joanne suggested that Mary would be a good member for the committee. She's good at communicating. Ted volunteered to be on the committee.

Honorary membership in CCA for Bruce Crawford, MSP.

Bruce is one of the current-day outstanding Crawfords. He is a Member of the Scottish Parliament and one of the Ministers of the Scottish Government. As a prominent Crawford, some of us would like to offer him honorary lifetime membership (in perpetuity) in the Association.

This was thought to be an outstanding suggestion and was unanimously approved by the Board.

The next item on the agenda was an update on the list of committee chairs.

COMMITTEE CHAIRS

Position:

Clan Webmaster - Kevan Crawford DR_FISSION@prodigy.net Newsletter Editor - Joanne Crawford jcrawfordphd@sbcglobal.net

Clan Tag master - Dan Crawford danscottish@hotmail.com

Coordinator DNA Project - Kevan Crawford DR_FISSION@prodigy.net

DNA WFN Project Admin - Nyla Walsh lnwalsh@earthlink.net

Clan Genealogist - Joanne Crawford jcrawfordphd@sbcglobal.net

Clan Archivist - Terry Pea tpea@Christian.net

Clan Heraldic Advisor - Raymond Crawford raymond@crawfurd.plus.co

Clan Historian - Scott Crawford scottcrawford@thestjohnschool.org

Clan Piper - Ron Crawford crawford@kw5z.com

Piper Emeritus - Harden Lake Crawford III Maudslay@aol.com

Clan Librarian - Andrew Crawford andy@chiadfhear.co.uk

Committees:

Membership - Bob Crawford clancrawfordsecretary@cogeco.ca

Scholarship - [vacant]

Publication - Joanne Crawford jcrawfordphd@sbcglobal.net

Finance - Fred Crawford phrederic1@aol.com

Genealogy - Joanne Crawford jcrawfordphd@sbcglobal.net

Social - [vacant]

Special Committees:

Chief/Armiger Search - Raymond Crawford raymond@crawfurd.plus.com

Tent Grants -

Adam Crawford adamncrawford@gmail.com

Barbara Crawford (So. CA) midragonsfire@msn.com

Chip Crawford lowlandr@bellsouth.net

Website - Kevan Crawford DR_FISSION@prodigy.net

DNA Project - Kevan Crawford DR_FISSION@prodigy.net

Regional Web Pages Coord. - Ralf Smart general_ly@hotmail.com

Two final items were addressed.

Request for Board member Bios for the Newsletter

-- from those who have not sent them in yet (Simon, Garry, Abre, Terry C., Chip, Peter) & cont with Alternates. Send to Tracy (trcraw4d@verizon.net).

Photos of Directors & ExComm for website

Joanne suggested we consider placing the photos of the members of the Board on the website.

Terry C said he had sent it in twice. Not sure why it has not been received. Adam asked for Tracy's email address to send the bios to: trcraw4d@verizon.net

Brian asked for any new business. Ted informed us that his piece he wrote last year "Kilmartin Glen" dedicated to the Clan is to have its premier at the end of April. He will make available copies of the recording if it comes out well.

Brian formally adjourned the meeting and thanked everyone for participating.
